



NO. AIIMS/R/HS/2025/155/Discharge Summery/ENT & HNS/ 749

Date 18.08.2025

Sub: Inviting quotations for procurement of Discharge Summary for ENT & HNS department AIIMS Raipur.

QUOTATION NOTICE

Sealed quotations are invited from intending registered Stockiest/Distributors/Traders having GST No./relevant documents for supply of **Discharge Summary for ENT & HNS department AIIMS Raipur**. The quotation with copy of certificate of GST & other documents should be submitted to **office of Stores Officer – Hospital, First Floor, Hospital Administration Building (Old M.S. Office), Gate No. 1, AIIMS Raipur up to 25/08/2025 before 03:00 pm**. The quotations will be opened on the same day at 03:30pm. Details of items are as under

S.n क्र. स	Name of the Item आइटम कानाम	HSN code एच.एस. एन.	Maximu m Order Qty. मात्रा	UNIT RATE IN Rs. इकाई दर रु में	GST जीएसटी	UNIT RATE with GST इकाई दर कर सहित	Total amount in Rs. कुल मूल्य
1	Discharge Summary Booklet Specification: Cover page A4, art card 250 GSM, single side, multicolour print, inner page A5 size, maplitho 80GSM paper Both side single color print 40 pages, center pin binding		5000				

Terms & Condition:

1. Taxes, if any (Kindly mention in above table) should be clearly mentioned in the offer.
2. Document relating to registration of firm i.e. GST and relevant document should be submitted along with quotation.
3. Supply should be done within 15 days after Placement of PO.
4. Price should be FOR Destination basis (i.e. concerned department).
5. 100% Payment will be released after certification from concerned department.
6. **Quotation Name/No. and due date of opening must be mentioned on top of envelops.**
7. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10% of delayed supply to be deducted.
8. AIIMS Raipur reserves the right to place order for full or part quantity to one or more firms. The AIIMS, Raipur reserves the right to increase/decrease the number of required quantity.
9. All other terms & condition as per GFR 2017.

10. Material to be delivered at ENT & HNS department, AIIMS Raipur.
11. Validity of the quotation should be 90 days from the date of opening.
12. firm to submit documentary evidence in support of their claim for GST at the time of submission of bills.



**Officer In-charge (DMC)
AIIMS, Raipur (C.G)**

(Officer In-charge, Procurement of
Drugs, Medicine & Consumable)
AIIMS, Raipur (C.G.)